

Rappahannock Area Youth Services & Group Home Commission

Regular Meeting
Minutes
September 8, 2016

I. Call to Order

The meeting was called to order by Chairman Benton at 4:00pm. A quorum of voting members was present.

II. Public Comment

No members of the public were present for public comment.

III. Approval of Minutes

Mr. Nagle provided the minutes from the August 11, 2016, regular meeting. No changes or corrections were noted. On motion of Dr. Duffy, second by Ms. Krauss, all present were in favor of approving the minutes.

IV. Executive Director's Report

a. Financial Reports

Financial Reports were not ready for this meeting.

b. Data Reports

Mr. Nagle presented an overview of the bed days / utilization for Residential Services, effective August 31, 2016.

V. Old Business

a. Advisory Council Update

Mr. Nagle presented information and update on membership. 1st Sgt. Rob Pomeroy has agreed to replace 2nd Lt. Deuntay Diggs. On motion of Ms. Sellers, second by Dr. Duffy, all present were in favor of approving 1st Sgt. Pomeroy's appointment. Advisory Council will be meeting on the second Tuesday of each month as a standing meeting.

b. Case Management Database Purchase

Mr Nagle provided a brief update on the Case Management Database purchase, noting that the on-site training had been scheduled and details were being worked out for the implementation schedule.

c. HVAC Systems Replacement Project

Mr. Nagle presented an overview and update of the HVAC project at Chaplin. The first few units had been installed and Robert B. Payne staff had submitted paperwork for the permit process. Members from Stafford requested information on the permit application so that they could assist with the process.

VI. New Business

a. Meeting Times

Mr. Nagle reminded the membership that they had requested a review of meeting times in hopes of possibly moving the meeting to a later time. On motion of Ms. Sellers, second by Ms. Krauss, all present were in favor of changing the meeting times to 4pm. Mr. Nagle was directed to update all relevant parties.

b. FY2018 Budget

Mr. Nagle requested feedback and direction from membership on the upcoming FY2018 budget process. Membership discussed various priorities, including a maintenance reserve, possible funding for Substance Abuse Prevention Services, homeless services, and expanding the mission to include 18 to 24 year old young adults. Mr. Nagle noted that a proposed budget amount would need to be decided by the next meeting.

VII. Adjourn and Next Meeting

Meeting was adjourned without objection at 4:40pm. Next meeting will take place on October 13, 2016, at 4pm.

Members Present:

- ✓ Mr. Greg Benton, Chairman
- ✓ Ms. Gail Crooks
- ✓ Ms. Christen Gallik
- ✓ Mr. Mark Whitley
- ✗ Mr. Bill Hefty, Legal Counsel

- ✓ Ms. Laura Sellers, Vice Chairman
- ✓ Dr. Timothy Duffy
- ✓ Ms. Donna Krauss
- ✓ Mr. Benjamin Nagle, Exec. Dir.
- ✓ Mr. Brendan Hefty, Legal Counsel