



# Office on Youth

12000 Kennedy Lane · Suite 100 · Fredericksburg, Virginia 22407  
540.372.1149 · 540.372.1150 (fax)

## Rappahannock Area Youth Services & Group Home Commission

Regular Meeting

Minutes

March 10, 2016

- I. Call to Order  
*The meeting was called to order by Chairman Duffy at 2:34pm. A quorum of voting members was present.*
- II. Introduction of New Member  
*Mr. Greg Benton was introduced as the newest member appointed by Spotsylvania County. Mr. Benton replaces Ms. Ann Heidig, who no longer serves on the Board of Supervisors.*
- III. Public Comment  
*No members of the public were present for public comment.*
- IV. Approval of Minutes  
*Mr. Nagle provided the minutes from the February 11, 2016, regular meeting. No changes or corrections were noted. On motion of Ms. Sellers, second by Ms. Krauss, all present were in favor of approving the minutes.*
- V. Executive Director's Report
  - a. Financial Reports  
*Financial Reports were not available for this meeting.*
  - b. Case Management Database Purchase  
*No new information was provided for this meeting.*
  - c. Property Update  
*Mr. Nagle provided an overview of the two properties for potential lease by the agency. Overview sheets were distributed to members. After discussion, membership directed Mr. Nagle to work with Mr. Brendan Hefty on a lease agreement for the property on Kennedy Lane. On motion of Ms. Crooks, second by 1<sup>st</sup> Sgt Diggs, all present were in favor of moving forward and allowing Mr. Nagle to sign a lease contingent on approval by legal counsel, and to sign as soon as feasible.*
  - d. Health Insurance Plan & Rates  
*Mr. Nagle provided an overview of the proposed health plan for the agency and the rates for FY2017. No changes to the structure and cost for FY2016 was proposed. On motion of Mr. Whitley, second by Ms. Sellers, all present were in favor of approving the proposal as submitted.*
- VI. Old Business
  - a. Advisory Council Update  
*Mr. Nagle noted that the Advisory Council attended a showing of the documentary 'Paper Tigers' at Massaponax High School in lieu of meeting this month.*
  - b. Jail Survey  
*Ms. Sellers requested that Mr. Nagle and Ms. Krauss meet with a colleague at the University of Mary Washington to review the survey and get input on best practices.*
- VII. New Business  
*No new business was noted for this meeting.*
- VIII. Adjourn and Next Meeting  
*Meeting was adjourned without objection at 3:40pm. Next meeting will take place on April 14, 2016.*

**Members Present:**

- ✓ Dr. Timothy Duffy, Chairman
- ✓ 1<sup>st</sup> Sgt. Deuntay Diggs
- ✓ Ms. Donna Krauss
- ✓ Mr. Mark Whitley
- ✗ Mr. Bill Hefty, Legal Counsel

- ✓ Ms. Gail Crooks, Vice Chairman
- ✓ Mr. Greg Benton, Spotsylvania County
- ✓ Ms. Laura Sellers
- ✓ Mr. Benjamin Nagle, Exec. Dir.
- ✗ Mr. Brendan Hefty, Legal Counsel