



Rappahannock Area Office on Youth

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Rappahannock Area Youth Services & Group Home Commission

Minutes

February 11, 2016

I. Call to Order

The meeting was called to order by Chairman Duffy at 2:42pm. A quorum of voting members was present.

II. Public Comment

No members of the public were present for public comment.

III. Approval of Minutes

Mr. Nagle provided the minutes from the November 12, 2015 regular meeting. No changes or corrections were noted. On motion of Ms. Krauss, second by Ms. Sellers, all present were in favor of approving the minutes.

Mr. Nagle also provided the minutes from the February 3, 2016 Special Meeting. No changes or corrections were noted. On motion of Ms. Sellers, second by Ms. Krauss, all present were in favor of approving the minutes. Dr. Duffy noted that he would abstain as he was not present for the meeting.

IV. Executive Director's Report

a. Financial Reports

Mr. Nagle presented financial reports through January 2016. Brief discussion, but no major questions or concerns were noted.

b. Agency Overview Meeting

During a previous meeting, members requested that Mr. Nagle schedule an 'Agency Overview Meeting' so that members could gather and learn more about the Office on Youth, its history, referral processes, and programs. This will take place prior to the May meeting on May 12, 2016, at 12:30pm.

c. Case Management Database Purchase

Mr. Nagle updated the membership on the status of the Case Management Database Purchase. A second quote was received from ProWare / SoftTec. It was a competitive offer and requires some additional information to be complete. A third offer is still being sought.

V. Old Business

a. Advisory Council Update

Mr. Nagle provided a brief update of the status of the Advisory Council. Members have been working on some 'Dashboard' reports that provide local data sets that we can examine to determine areas of need.

b. Property Update

Mr. Nagle provided an update of the EDA's response to the Commission's letter. A formal response was provided. Members asked Mr. Nagle to begin the search for a new rental property. Members also requested a list of needs so that they could poll their respective jurisdictions for possible properties. Dr. Duffy was asked to contact the Chairman of the EDA to inquire about the 90 day termination clause in the current lease.

VI. New Business

Mr. Nagle informed members that he and Ms. Krauss as members of the Community Collaborative for Youth and Families, went into the Community Corrections side of the jail and conducted a trial run of the Collaborative's Jail Survey that we hope to implement and gain valuable information regarding youth issues. Ms. Sellers noted that it may be of benefit to present to the GWRC as they are also conducting a survey of the homeless population and there may be some overlap.

VII. Adjourn and Next Meeting

Meeting was adjourned without objection at 3:51pm. Next meeting will take place on March 10, 2016.

Members Present:

✓ Dr. Timothy Duffy, Chairman

✓ 1st Sgt. Deuntay Diggs

✓ Ms. Donna Krauss

✓ Mr. Mark Whitley

✗ Mr. Bill Hefty, Legal Counsel

✓ Ms. Gail Crooks, Vice Chairman

✗ Vacant, Spotsylvania County

✓ Ms. Laura Sellers

✓ Mr. Benjamin Nagle, Exec. Dir.

✗ Mr. Brendan Hefty, Legal Counsel